

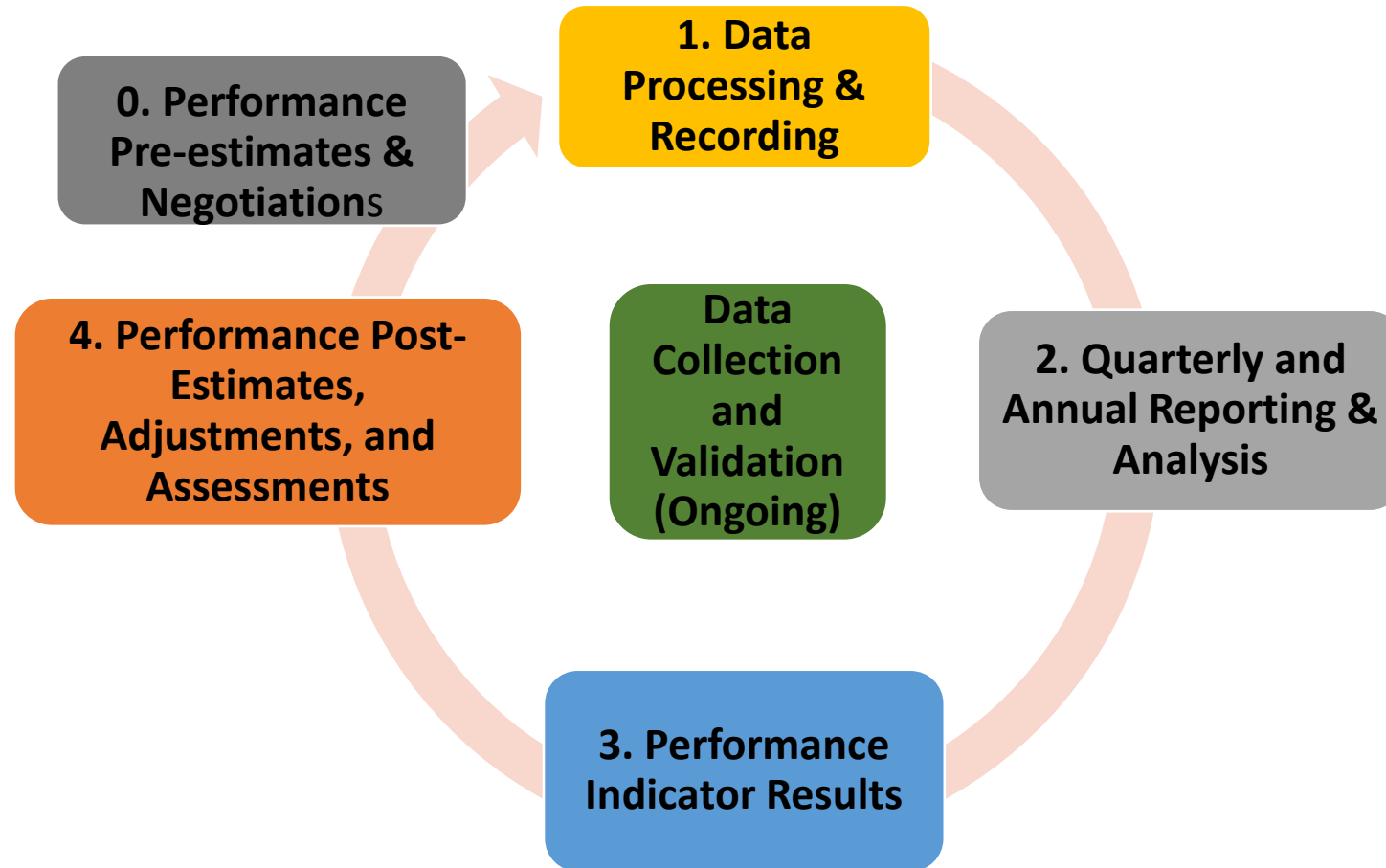


Workforce Innovation Opportunity Act Reporting Essentials: Understanding the Data Lifecycle

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Division of Employment & Training

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WIOA Data & Reporting Lifecycle



Step Zero: Performance Negotiations

- Negotiations Timeline
 - Occurs every two years
 - U.S. Department of Labor (DOL) and Wisconsin Department of Workforce Development, Division of Employment & Training (DWD-DET): by June
 - State (DWD-DET) and board directors/CLEO: July-September
- In 2024, completed negotiations for program Year 2024 and PY 2025
- Next negotiation cycle will take place in 2026

Ongoing: Data Collection & Validation

- **Data Processing** – Turning raw data into usable information
- **Data Recording** – Capturing and storing data
- **Data Completeness** – All required data is present
- **Data Quality** – Data is accurate, consistent, and reliable
- **Data Privacy** – Protecting sensitive information
- **Data Validation** – Checking data against rules or sources

Step One: Data Processing & Recording

Types of Source Documentation:



Case Notes

Includes status, date, and case manager name.



Electronic Records

Information System activity (e.g., ASSET)



Self-Attestation

Participant-signed (written, electronic, or digital) declaration.



Cross-Match

Verify data with other sources.



[Wisconsin Joint Data
Validation Policy](#)

Step Two: Quarterly & Annual Reporting

The data recorded in ASSET, etc. is pulled, analyzed, and reported to DOL by DWD-DET.

PY20xx Qtr x Performance Report for (Program*)						Page 2
Time Period: (choose only one)		☐ Quarterly	☐ Rolling 4 Quarters	☐ Program to Date		
PERIOD COVERED:		mm/dd/yyyy - mm/dd/yyyy				
Performance Items	Basic Career Services (other than self service)	Individualized Career Services	Training Services	Total Current Period	Total Previous Period	
D. Core Indicators of Performance						
1. Employment Rate (Q2) (Cohort Period: mm/dd/yyyy - mm/dd/yyyy)						
2. Employment Rate (Q4) (Cohort Period: mm/dd/yyyy - mm/dd/yyyy)						
3. Median Earnings (Cohort Period: mm/dd/yyyy - mm/dd/yyyy)						
4. Credential Rate ³ (Cohort Period: mm/dd/yyyy - mm/dd/yyyy)						
5. Measurable Skill Gains ³ (Cohort Period: mm/dd/yyyy - mm/dd/yyyy)						

Participant Individual Record Layout (PIRL)

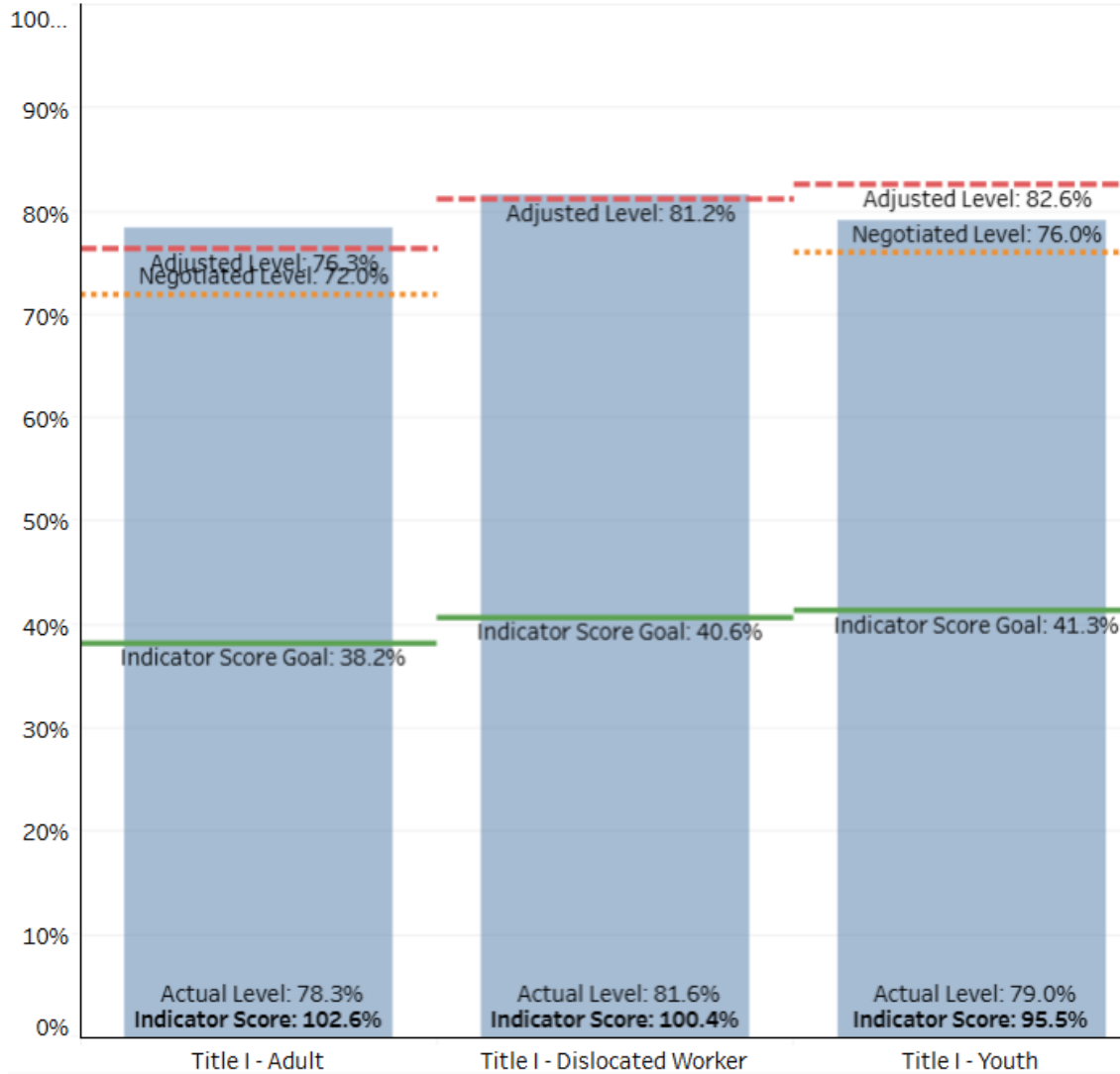
- DOL ETA-9172
- Sections:
 - A – Individual Information
 - B – Program Participation Information
 - C – Services and Activities
 - D – Program Outcomes Information
- Error Rates:
 - Calculated from **annual data validation reviews**
 - **Error Rate:** Percent of records reviewed with errors
 - **Threshold: 10% → $\geq 10\%$ = not met → technical assistance/training required**

DATA ELEMENT NO.	DATA ELEMENT NAME	DATA TYPE/ FIELD LENGTH	DATA ELEMENT DEFINITIONS/INSTRUCTIONS	CODE VALUE
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Individual Indicator - Employment Q2 After Exit - 2023 Annual

Timeframe Type: Program Year

Agency Responsible: DWD-DET



Step Three: Performance Results

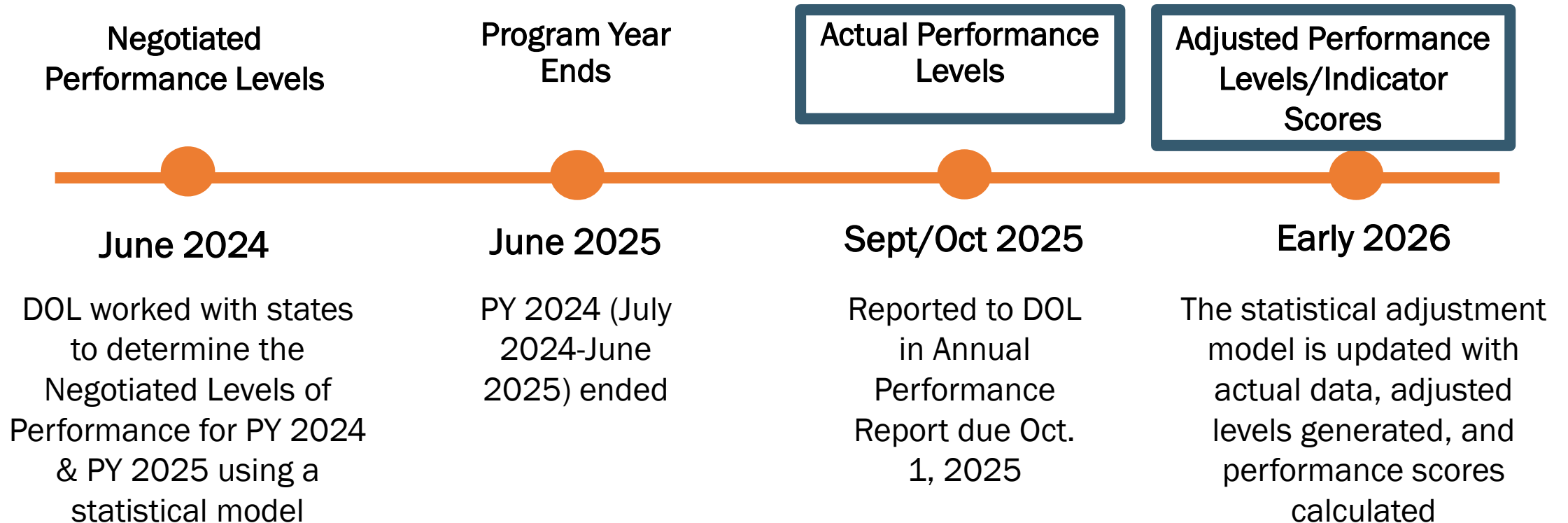
- The data reported produces performance results visualized by DWD-DET and DOL.



[CWI Dashboard - WIOA
Performance Indicators](#)

DOL Data & Performance Timeline

Program Year 2024



Step Four: Performance Assessments

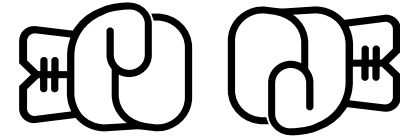
Results are assessed for performance



[DOL Annual WIOA Performance Assessments](#)



Data Duel



Instructions

Go to

www.menti.com

Enter the code

3691 7099



Or use QR code

Match It!

Key Terms

1. Data Processing
2. Data Recording
3. Data Completeness
4. Data Quality
5. Data Privacy
6. Data Validation

Definitions

- A. Protecting sensitive information
- B. All required data is present
- C. Turning raw data into usable information
- D. Checking data against rules or sources
- E. Capturing and storing data
- F. Data is accurate, consistent, and reliable

Matching Data Terms (Answers)

1. Data Processing

- ✓ C. Turning raw data into usable information.

2. Data Recording

- ✓ E. Capturing and storing data.

3. Data Completeness

- ✓ B. All required data is present.

4. Data Quality

- ✓ F. Data is accurate, consistent, and reliable.

5. Data Privacy

- ✓ A. Protecting sensitive information.

6. Data Validation

- ✓ D. Checking data against rules or sources.

Questions?

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[Register](#)



WIOA performance
& reporting mailing list